

Child Nutrition Services and Policies

Navasota ISD participates in the National School Breakfast and Lunch Program. Free and reduced priced meals are offered based on a student's financial need. Free or reduced breakfast and lunch meals are available to those students who live in households with incomes that fall below a certain level set by the state. Information about the student's participation is confidential. An application for such meal can be completed online at www.navasotaisd.org, look for the *Quick links* button in the upper right hand corner, scroll down to *MEALAPPNOW*. Further information may be obtained by contacting the NISD Child Nutrition Department, 705 E. Washington Ave Navasota, TX 77868 or by calling 936-825-4249.

All campus cafeterias will utilize a 5 digit pin (personal Identification Number) that will be assigned to each student. The student will need to memorize the PIN #. The student will key in their PIN # at the cashier, which is the point of sale located at the end of the serving line.

Healthy Options:

We understand the growing concern for the rise of obesity of this generation of children. Navasota ISD strictly adheres to the Texas Public School Nutrition Policy. Please feel free to visit www.squaremelas.org for the complete TPSNP.

One way we will help with this is by offering a Fresh Salad as a Meal choice option for the student/faculty of NISD. Please check the monthly online menu to see what is being served at each campus.

Payments to Child Nutrition Meal Accounts:

Parents/Guardians may call the Child Nutrition Office at 936-825-4249 to check the balance of their child's account or they may go to "Lunch Money Now" to check a student's meal account balance and meal activity.

Online Payments:

Please feel free to use the online payment option "**Lunch Money Now**". There is a link on the Child Nutrition Department website. This payment option is for students as well as faculty/staff of NISD. You will need your social security number and PIN number to use this option.

Paying with Cash in Line:

If your child brings cash to pay on their meal account they have the choice of either receiving change back or applying the whole amount to their account. If they want change back, the student needs to request that they want change at the time of the transaction.

Paying with Check in Line:

If a student brings a check to pay on their meal account, the entire check amount will be applied to the meal account. NO change will be given for checks.

If a check is returned to the Child Nutrition Department as NSD from the bank due to Insufficient Funds, the following will happen:

- 1st Returned Check – The money will be "backed out" of the students meal account. Parent/Guardian will be contacted.
- 2nd Returned Check – The money will be "backed out" of students meal account and a \$25.00 fee will be charged.

TWO MEAL (2) CHARGE POLICY:

The Navasota ISD Child Nutrition Program has a **“TWO MEAL (2) Charge Policy”** on every campus. Such policy will mean that we will allow a student to charge only two (2) meals before an alternative meal will be offered. Students must prepay and or have money in their meal account in order to purchase meals or A La Crate items. Parents/Guardians and all NISD employees may pay in one of the following ways: daily, weekly or monthly with cash, check or by using the online payment system.

An account balance memo will be generated by the Child Nutrition Department when a student’s account reaches a low balance. This note will be sent home with the student to notify parents/guardians that a deposit needs to be made into the students account. Account balance letters will only be sent home from the following campuses: John C. Webb Elementary, High Point Elementary and the Brule Elementary.

Navasota Jr. High and Navasota High School students may get account balances on their meal account daily from the cashier, or all accounts can be accessed online at **“Lunch Money Now”**.

The Navasota ISD is not **Required** to serve a reduced-price or full price student who does not have money in the meal account. However; it is our policy to provide an alternative meal called a **“Rattler Meal”**. A student **will not** go hungry; all campus cafeteria’s will make provisions by providing (a cheese sandwich, a piece of fruit and the student’s choice of milk) will be offered to a student who does not have sufficient money to cover expenses. This procedure will be followed for **THREE DAYS**, after which the student must have money in his/her account or bring a sack lunch from home.

Navasota ISD has a closed campus policy for meals. This means that students may not leave the building for their meals.

The goal of the Child Nutrition Program of NISD is to see that all students receive a Hot, Nourishing meal while in our care. It is the District’s policy that No Child will go hungry, however; we must follow certain guidelines in order to run an efficient program. Your cooperation with our program procedures is greatly appreciated.

Discrimination Clause:

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Ave. SW, Washington, D.C. 20250-9410 or call toll free (866)632-9992(voice). Individuals who are hearing impaired or have speech disabilities may contact USDA is an equal opportunity provider and employer.

In Spanish the non-discrimination statement and complain-filing procedure is:

De acuerdo con la ley federal y las políticas del Departamento de Agricultura de los EE.UU. (USDA, sigla en inglés), se le prohíbe a esta institución que discrimine por razón de raza, color, origen, sexo, edad, o discapacidad.

Para presentar una queja sobre discriminación, escriba a USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, o llame gratis al [\(866\) 632-9992](tel:8666329992) (voz). Personas con discapacidad auditiva o del habla pueden contactar con USDA por medio del Servicio Federal de Relevos (Federal Relay Service) al [\(800\) 845-6136](tel:8008456136) (español) o [\(800\) 877-8339](tel:8008778339) (inglés). USDA es un proveedor y empleador que ofrece oportunidad igual