

# Meal Charge Policy

In accordance with state and federal law, the Huron City Schools District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

## Meal Payment

Students have use of a meal account. When the balance reached \$0.00 a student may charge no more than \$25.00 to this account. When an account has a negative balance a student shall not be allowed to charge a la carte items until the negative balance is paid. Funds may be added to a meal account in one of the following ways:

- 1.) Online via a debit or credit card by going to EZPay  
[www.spsezpay.com/HuronCity](http://www.spsezpay.com/HuronCity)
- 2.) Cash/Check send to the school cashier in the cafeteria. Please be sure to list your students name in the memo section when sending in a check.

Free/Reduced applications are available throughout the year on the District website, at each school office, and by contacting the Food Service Director. Applications must be completed every year. Only one application per household is necessary to complete. Students who qualify for free meals will never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding charge debit shall be allowed to purchase a meal if the student pays for the meal when it is received.

Employees may set up an account in EZPay. Employees may carry a negative balance of \$15.00. When an employee's account reaches this negative balance, an employee will not be allowed to charge further meals or a la carte items.

## Negative Account Balances

The school District will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debit. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families will begin receiving notices from EZPay when a student's meal account balance reaches \$10.00. Negative balance letters will be sent every Friday and balances not paid prior to graduation or transferring from or leaving the district will be turned over to the Treasurer's department for collection. Other options for collection may include: collection agencies, small claims court, or any other legal method permitted by law.