

Georgetown County School District

J.B. Beck Administration and Education Center
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MEMORANDUM

To: Georgetown County School District Principals and Food Service Managers

From: H. Randall Dozier, Ph.D., Superintendent

Re: Accrual of Student Debt Related to School Breakfast and Lunch Program

Date: June 6, 2017

Pursuant to the United States Department of Agriculture's regulations, each school district must create a procedure for addressing student debt accrued as a result of failure to pay for school breakfasts and lunches. The purpose of this memorandum is to set forth Georgetown County School District's beliefs regarding the provision of school breakfasts and lunches to students and staff and the plan for dealing with debt accrued by students and staff. It should be noted that any family unable to pay for student meals should apply for free or reduced meals through the National School Lunch Program. Applications are available from your local Food Service manager, the GCSD website and online at www.lunchapplication.com.

Students

The District believes that all students, regardless of ability to pay, should be provided the opportunity to eat a hot meal for breakfast and lunch. Students who have accrued debt for failure to pay for school meals will not be refused food or given alternate meals and will be provided the option of having the standard, reimbursable meal. Warning letters will be sent home on a monthly basis if a student has accrued any debt. This debt must be paid by the end of the school year. If all debt has not been cleared by the date the student is eligible to exit from the school, the District reserves the right to prevent the student from participating in promotion or commencement exercises.

Adults

Adults are not permitted to charge any item to the food service department. If an adult has charged items and accrued a debt of ten dollars (\$10.00) or more, and that balance is unpaid by the end of the school year, the balance will be withdrawn from the employee's final paycheck of the school year.

Bad Debt

The District defines "bad debt" as any debt in excess of twenty-five dollars (\$25.00). The food service department is not permitted to carry bad debt, and the District hereby agrees that it will assume any debt in excess of this bad debt limit at the end of each fiscal year.