1. There will be no breaks given to any non full-time employee

2. If an employee chooses to work OVER fifteen minutes of their contracted time, they may then take a fifteen minute break during their work day

3. The time of the break will be agreed upon between the employee and the building head cook

4. Substitutes do not have to work extra for a break or food

5. The only foods or beverages allowed to be eaten as part of this policy are as follows;

   - A school meal, or any component of that meal
   - A milk or plain bottled water
   - No foods will leave the school building