

# **CHICKAMAUGA CITY SCHOOLS MEAL CHARGE PROCEDURE**

*Effective July 1, 2019*

Chickamauga City Schools participate in the National School Lunch and Breakfast Program. This allows the school system to offer free and reduced priced meals to students who qualify and to receive a federal supplement for each student meal served.

Chickamauga City Schools believe that students need healthy meals to learn and will not deny any student a meal, or offer an alternate meal, in the event they cannot pay. However, the School Nutrition Program is a self-supporting operation and relies on meal payments and federal meal supplements to fund the program. It is therefore necessary to have a procedure for the collection of meal payments and charges.

- Families are encouraged to apply for free and reduced priced meal benefits each year. Applications are given to each student on the first day of school or on the students first day of attendance. Additional applications are available throughout the year from the school office, the cafeteria cashier or the Superintendent's office. Applications are accepted at any time during the school year.
- Families are encouraged to pre-pay for meals with cash, check or online at [www.k12PaymentCenter.com](http://www.k12PaymentCenter.com). Payments may be received by the student's homeroom teacher, the cafeteria cashier or the school office. Parents may view balances, create low balance alerts and schedule automatic payments online.
- The School Nutrition Program has a "no charge policy", however, limited charges are allowed at each school cafeteria for emergency purposes only. If it becomes necessary for a student to charge a meal, a delinquent account notice and a copy of the charge procedure will be sent home weekly.
- If charges reach \$25.00, the Principal or designee will contact the parent or guardian to arrange for payment.
- A list of charges will be given to the Principal at the end of each month.
- No student with a negative balance on their account will be permitted to purchase extras or a' la carte items until that balance is paid.
- Parents may call the Nutrition Office, at 706-382-3100, ext. 4008, to arrange a payment plan if necessary.
- All unpaid charges will be subject to collections at the end of the school year.
- A copy of this procedure will be provided to all households at the beginning of the school year, available on the school website and included with any delinquent account notice.

## **Meal Prices for the 2020-2021 School Year**

	<u>Elementary</u>	<u>Middle/High</u>	<u>Reduced</u>	<u>Visitors</u>
Lunch	2.85	2.95	.40	5.00
Breakfast	1.85	1.85	.30	3.00

"This Institution is an Equal Opportunity Provider"