



SOUTH PASADENA UNIFIED SCHOOL DISTRICT

Food and Nutrition Dept.

1020 El Centro Street, South Pasadena CA 91030
(626) 441-5820 ext. 2950

Combo Meal \$3.00

**Students must take one ½ cup serving of fruit or vegetables w/ their meal.

Attn: Parents!

Check out our website! Go to www.spusd.net, click on your school site. **You can access it thru your school's website under "Students/Nutrition & Wellness"**

The cafeteria staff would like to welcome you to school year 2015-2016. Thank you to the many families that participate in our program, have registered their children, and are using our prepay system.

PROGRAM OVERVIEW:

- With our computerized POS (point-of-sale) system **all students** must know their 6-digit permanent Student ID. Their student ID number is their **Meal Account PIN** for using the POS. This can be found on school registration materials or by contacting your school site. **All students have an account and ALL students punch in their PIN when purchasing a meal.**
 - *Help Speed Up the Lines!! Please help your Kindergartners and 1st graders in memorizing this number. A sample PIN PAD is available on our website under "Menus". **Lunch is available to Kindergartners regardless of AM or PM schedule.***
- Our **Online Prepayment System** is easy to use and convenient. Instructions for www.myschoolbucks.com registration are available on our website, under the "Pre-Payment" tab.
- A **Bonus Meal (Free Meal)** is available for online payments of \$50 or more only when the balance is \$50 or more after the deposit, per child. If you have a negative balance, please deposit enough to reach a positive \$50. The free meal offsets the transaction fee.
 - You can also activate a "**Low Balance Alert**" and receive an e-mail when balances are low. You are also responsible to deactivate the service if you no longer want to use it.
- **Other Prepayment Options:**
 - Drop off a check or cash with your child's PIN number and full name to your school's office. Allow 24 hours for the amount to be applied. **You may still register your child online to track their meals.**

CHECK OUT OUR MENUS ON OUR WEBSITE!

✓ **Sign Up for our "Go Green Menu" option and receive the menus each month by e-mail!**

- **2015-2016 MEAL APPLICATIONS** are available during online registration, at all sites, and on our website (icon on home page). You may qualify for free or reduced price lunches for your children. This not only benefits you, but can provide additional educational dollars to the district! 2014-2015 eligibility will **expire** on October 1st, 2015. **You Must Re-apply Every Year.** Please make sure the application is dated 2014-2015. Drop off or mail completed application to the district offices (1020 El Centro Street) or your school site, Attn: Food and Nutrition.
- Students with food allergies or medical dietary restrictions requesting daily special meals should complete the Medical Accommodations form on our website under the Menus tab and send to 1020 El Centro St., South Pasadena, CA 91030. Attn: Food and Nutrition Dept. (Doctor's signature required)
- **Parents make great cafeteria employees.** Please call us for more info!

This institution is an equal opportunity provider and employer.