

NATIONAL SCHOOL LUNCH PROGRAM

The Irvine Unified School District takes part in the National School Lunch Program. Meals are served every school day and are available at regular price or families may apply for assistance by using the application provided at the time of registration or obtained from the IUSD Nutrition Office. The meal prices for 2008-2009 will be:

\$2.00 for breakfast
\$3.25 for elementary lunch
\$3.75 for middle/high school lunch
\$. 40 Reduced price lunch/all schools
A la carte milk price will be .75 cents.

PLEASE RETURN COMPLETED FREE & REDUCED APPLICATION FORMS WITH NECESSARY INCOME DOCUMENTS ATTACHED TO: IUSD NUTRITION SERVICES, 5050 BARRANCA PARKWAY, IRVINE, CA 92604.

This district participates in Direct Certification: In a school participating in a meal program your child is automatically certified to receive free meals , if your household currently receives Food Stamps(FS), California Work Opportunity and Responsibility to Kids (CalWORKS) Kinship Guardianship Assistance Payments (Kin-GAP) or FDPIR benefits. (See HOW TO APPLY – FOOD STAMP BENEFITS below).

If you total household income is the same or less than the amounts on the income scale below, your child may receive meals free or at a reduced price. HOUSEHOLD means a group of related, or non-related individuals who are living as one economic unit and sharing living expenses. Living expenses include rent, clothes, food, doctor bills and utility bills.

A foster or institutionalized child who is the legal responsibility of the welfare agency or court may receive free or reduced price meals regardless of your income. Their eligibility is based on their "Personal Use Income."

PLEASE READ ALL THE INSTRUCTIONS - INFORMATION CHANGES YEARLY.

HOW TO APPLY FOR FREE OR REDUCED PRICE MEALS.

A NEW APPLICATION IS REQUIRED EACH SCHOOL YEAR. ALL FAMILIES MUST ATTACH PROOF/SOURCE OF INCOME WITH THIS APPLICATION FORM. Include your most current pay stub showing how much and how often income is received or a copy of an unemployment award letter, or Notice of Action Letter if you are on Food Stamps. Only persons self-employed may submit a 1040 tax return form. If someone is providing for you but not living in the household, you must include an official document verifying the amount that person is sending you monthly to support the family.

FOSTER OR INSTITUTIONALIZED STUDENT – Use ONE APPLICATION PER CHILD who is the legal responsibility of the welfare agency or the court. Complete Section B writing student's name, the specific school name, and the amount of "personal use income" (money given by the welfare office and all other money the child gets from his/her family or from child's full/part time job). The foster

parent or agency official must sign in Section C. Fill in the address for notification and attach copy of child's income source.

FOOD STAMP, CalWORKS, KINGAP OR FDPIR HOUSEHOLDS – If your household receives Food Stamps (FS) or CalWORKS, KingAP, or FDPIR benefits you DO NOT HAVE TO COMPLETE a meal application. School officials will notify you of your child(ren)'s eligibility for free meals. If you are not contacted by September 15, 2008 but think your child(ren) is/are eligible for free meals, please contact the Nutrition Services office. You may need to complete an application. ONLY ORANGE COUNTY families were notified by direct certification letters.

ALL OTHER INCOME HOUSEHOLDS (WAGES, SALARY, PENSIONS, UNEMPLOYMENT, ETC) – COMPLETE ONLY ONE APPLICATION PER FAMILY. If you do not list a food stamp, CalWORKS, KINGAP, OR FDPIR case number for each student listed on the application, you must complete Sections B & C (listing all adults 21 years and older and the amount each person received last month before taxes and the source of income. Attach proof of income for each person employed, unemployment receipts, or proof of any other source of income.

SOCIAL SECURITY NUMBER – The application must have the social security number of the adult who signs the application. If the adult does not have a social security number at this time, write "none" or something else to show the adult does not have a social security number.

THIS APPLICATION CAN NOT BE APPROVED AND WILL BE RETURNED IF IT CONTAINS INCOMPLETE INFORMATION. If you have any questions or need help in completing the application, contact the Nutrition Services Office 949-936-6520. In approximately ten working days of receipt of a completed application, you will be notified by mail of your child's meal status. CONTINUE TO PROVIDE LUNCH FOR YOUR CHILD UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION THAT YOUR CHILD WAS APPROVED OR DENIED.

YOUR APPROVAL LETTER SHOULD BE KEPT WITH OTHER IMPORTANT DOCUMENTS. A \$5.00 FEE WILL BE CHARGED FOR EACH ADDITIONAL LETTER REQUESTED.

VERIFICATION – The information on the application may be checked by school officials at any time during the school year. You may be asked to send additional information.

REPORTING CHANGES - If your child is approved for free or reduced price meals, you must tell the Nutrition Services Office when your household income increases by more than \$50 per month (\$600 per year) or when your household incomes decrease. Also, if you list a food stamp, CalWORKS, or FDPIR number, you must report when you no longer receive these benefits.

APPLY FOR BENEFITS - You may apply for benefits at any time during the school year. If you are not eligible now, but your income goes down, you lose your job, or your family size becomes larger, you may complete an application at that time.

NONDISCRIMINATION – Children who receive free or reduced price meals must be treated in the same manner as those children who pay full price for their meals. USDA is an equal opportunity

provider. In accordance with the Federal Law and U.S.Dept. of Agriculture policy this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). The USDA is an equal opportunity provider and employer.

FAIR HEARING - If you do not agree with the decision on your application or the result of the verification, you may discuss it with the Director. You also have the right to a fair hearing. This can be done by contacting the following school official. Deputy Superintendent, Business Services, Irvine Unified School District, 5050 Barranca Parkway, Irvine,CA 92604 (949)936-5000.

WIC PARTICIPANTS – If you currently receive benefits under the Special Supplemental Nutrition Program for Women, Infant and Children better known as WIC Program, your child may be eligible for free or reduced price meals.

CONFIDENTIALITY – Family size, household income, and Social Security Number information will remain confidential and will not be share for any purpose. Information you provide will determine your children’s eligibility to receive free or reduced price meals and to verify eligibility.

MEALS FOR DISABLED – If you believe your child needs a food substitute or texture modification because of a disability, contact the Nutrition Service Director. A disabled child is entitled to a special meal at no extra charge if the disability prevents the child from eating the regular school meal.

Sincerely,
Rhonda DeVaux
Director of Nutrition Services

INCOME ELIGIBILITY GUIDELINES
JULY 1, 2008- JUNE 30, 2009.

*A household of one means a foster child, Out-of- home Child, or a pupil who is his/her sole support.

Household

| SIZE | WEEKLY | MONTHLY | ANNUALLY | <u>To calculate monthly income:</u> |
|--|--------|---------|----------|-------------------------------------|
| 1 | \$370 | \$1,604 | \$19,240 | Weekly income X 4.33 |
| 2 | \$499 | \$2,159 | \$25,900 | Every two weeks X 2.15 |
| 3 | \$627 | \$2,714 | \$32,560 | Twice a month X 2 |
| 4 | \$755 | \$3,269 | \$39,220 | |
| 5 | \$883 | \$3,824 | \$45,880 | |
| For each additional family member add: | | | | |
| | \$129 | \$555 | \$6,660 | |